

**National Federation of Business & Professional Women's Clubs
General Assembly
AND
IFBPW North America and Caribbean Regional Conference
Hilton Lake Buena Vista Palace Hotel, Orlando FL**

July 20 -23, 2018

Tentative Schedule

NFBPWC – 2018 General Assembly

Friday – July 20

11:00 a – Noon	Registration
Noon -1:00 p	NFBPWC Board of Directors Meeting
1:30 a – 2:30 p	Lunch
3:00 p – 6:00 p	NFBPWC General Assembly Convenes
6:30p - 7:30 p	Reception

NFBPWC – 2018 General Assembly

Saturday – July 21

7:00 a – 8:00 a	Registration
8:00 a – 1:00 p	NFBPWC General Assembly Business Convenes
10:00 - 1:00p	IFBPW Regional Conference Registration
1:00 p	NFBPWC – 2018 General Assembly Closes
1:30 p– 2:30 p	LUNCHEON NFBPWC USA and IFBPW North America and Caribbean Region
3:00 p – 6:00 p	IFBPW North America and Caribbean Regional Conference Convenes
6:00p	IFBPW North America Regional Conference Recesses

Dinner on your own

IFBPW North America Regional Conference Reconvenes

Sunday – July 22

IFBPW North America Regional Conference Reconvenes

9:00 a - 11:30 am	Leaders Summit
12 – 2:00 p	Motivational Lunch with Key Note Speaker
2:30 p -3:30 p	Three (3) Concurrent Workshops: Topics TBD
3:30p	Beverage Break
4:00p – 5:30p	Three (3) Concurrent Workshops: Topics TBD
6:30 - 8.30 pm	Cash Bar
7:00 p – 10:00p	Closing Gala Dinner
	Candle lighting , Awards , Installation Ceremony, Entertainment

Monday – July 23 – Check-out

9:00 a – 11:00a	NFBPWC 2018-2020 Handover Meeting
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NFBPWC is committed to minimizing the environmental impact of its meetings by:

- *Communicating our commitment to our stakeholders (attendees, exhibitors and meeting facilities);*
- *Maximizing electronic communications with exhibitors, speakers and attendees;*
- *Decreasing the amount of solid waste produced by the event through reducing, reusing and recycling;*
- *Reducing energy and water consumption at the event;*
- *Minimizing or offsetting harmful emissions resulting from transportation and energy consumption associated with the event; and*
- *Disposing of solid waste in an environmentally responsible manner.*